

A+ SCHOOL RECOGNITION FUND DOCUMENT REVIEW CHECKLIST

SCHOOL NAME _____ CADRE#: _____ PRINCIPAL: _____

ALL DOCUMENTS SHOULD BE PLACED IN THE SAC UPLOAD CENTER NO LATER THAN FEBRUARY 1ST OF EACH YEAR.

ALL DOCUMENTS MUST BE IN PDF FORMAT

#1 DATE OF 1ST SAC MEETING	SAC AGENDA AND MINUTES (INCLUDE COPY OF BALLOT APPROVED BY SAC)	SAC MEETING SIGN-IN SHEETS (MUST MEET QUORUM)	VOTING RESULTS AND STAFF SIGNATURE SHEET

#2 DATE OF 2ND SAC MEETING (IF NECESSARY)	SAC AGENDA AND MINUTES (INCLUDE COPY OF BALLOT APPROVED BY SAC)	SAC MEETING SIGN-IN SHEETS (MUST MEET QUORUM)	VOTING RESULTS AND STAFF SIGNATURE SHEET